

School Council Agenda

Tuesday 14th February 2017

7.30pm – Hillsmeade PS Staff Room

1. Present: Stewart, Julie, Brooke, Jill, Jodie, Kerry, Erica, Matt
Minute Taker: Matt

2. Apologies: Corey

MOTION: That the apologies be accepted.

Moved: Matt Moore

Seconded: Julie Hale CARRIED

3. Adoption of Minutes of Previous School Council Meeting – 13th December 2016 (see attached Minutes).

MOTION: That the minutes of the previous meeting be accepted.

Moved: Erica Zboril

Seconded: Jill Mouette CARRIED

4. Business Arising from Minutes:

- N/A

MOTION: That the business arising from previous minutes be accepted.

Moved:

Seconded:

CARRIED

5. Correspondence in:

- Berwick Springs JFC to use the synthetic oval

ACTION: Badminton – Julie Hale to call to advise that they cannot alter the deal submitted previously.

ACTION - Berwick Springs JFC – Julie to advise approval and cost with club president/contact.

MOTION: That the correspondence in be accepted.

Moved: Brooke Gniel Seconded: Kerry Lee-Jenkins CARRIED

Correspondence out:

- N/A

MOTION: That the correspondence out be accepted.

Moved: Seconded: CARRIED

6. Business arising from correspondence:

- N/A

MOTION: That the business arising from correspondence be accepted.

Moved: Seconded CARRIED

7. Reports:

- Principal's Report – ✓
- Finance Reports – ✓
- Facilities Report – ✓
- Welfare Report – ✓
- ELC Report – ✓
- Canteen Report – x
- HFC Report – x (meeting 15-02-2017)

MOTION: That the above reports as attached or tabled be accepted.

Moved: Brooke Gniel Seconded: Stewart Johnson CARRIED

8. Approve proposed School Budget for 2017.

MOTION: That the proposed School Budget for 2017 as attached or tabled be accepted.

Moved: Kerry Lee-Jenkins Seconded: Jill Mouette CARRIED

10. Approve proposed fundraising events for 2017 as follows:

- N/A (meeting of HFC to take place on 15th February).

MOTION: That the proposed fundraising events as listed above be accepted.

Moved:

Seconded:

CARRIED

11. Endorse proposed GST treatment of fundraising events for 2017.

MOTION: That GST for fundraising events in 2017 be coded as G04 (input taxed).

Moved: Jodie Bray

Seconded: Julie Hale

CARRIED

12. Endorse proposed GST treatment for Canteen operations.

MOTION: That GST for canteen operations be coded as G04 (input taxed).

Moved: Brooke Gniel

Seconded: Matt Moore CARRIED

Action: Stewart to investigate the canteen electricity and water usage.

13. Endorse the list of officers approved to sign official order forms as follows:

- Jodie Bray
- Scott Clode
- Julie Hale

MOTION: That the officers listed above are approved to sign official order forms.

Moved: Stewart Johnson Seconded: Erica Zboril CARRIED

14. Approval of excursions/incursions:

- Canberra Camp – Grade 6, Monday 11th – Friday 15th September 2017.

MOTION: That Canberra camp (as per information shared out council in 2016) go ahead as per above dates.

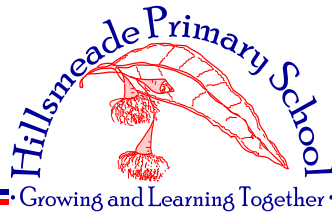
Moved: Brooke Gniel Seconded: Kerry Lee-Jenkins CARRIED

15. POLICIES for ratification:

- School Investment Policy
- School Internet Banking Policy
- School Purchasing Card Policy
- School Purchasing Card Register (of card holders and limits)

MOTION:

Moved: N/A Seconded: N/A NOT CARRIED



Action: Stewart to contact Marg Staley to clarify policies for ratification of council and display on school website.

16. General Business:

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MOTION: That the general business be accepted.

Moved:

Seconded:

CARRIED

Meeting closed: 9:15pm

Next Meeting: 21st March 2017